



## **BOTANICAL GARDENS SITE USAGE AGREEMENT**

**Between:** The National Parks, Rivers and Beaches Authority

**And Client:**

**Contact: Telephone:**

**Email:**

**Date of Use:** \_\_\_\_ Day of \_\_\_\_\_ 2014

**Time Requested:** From \_\_\_\_ : 00 am/pm To \_\_\_\_ : 00 am/pm

### **SITE USE**

#### **Wedding:**

Ceremony

Reception

Ceremony & Reception

#### **Photography:**

Wedding

Commercial

Other

#### **Other Use:**

Family Recreation

Educational Tour

Other

**Facility Use Fee:** EC \$

Please be informed that the use of the Botanical Gardens has been granted under the following specific conditions:

- To indemnify the National Parks, Rivers and Beaches Authority (NPRBA), its employees and authorized agents against all legal proceeding, claims, loss or damage resulting from the use of the Botanical Gardens.
- The Client shall abide by all laws, rules, guidelines, regulations and standards that govern the management and operation of the Botanical Gardens.
- The Client shall accept liability for all damage to the facilities and other resources arising out of site use, and take full responsibility to replace fixtures and repair any damage to the facility.
- The NPRBA reserves the right to remove or cause to be removed from the premises, any person or persons whose conduct is unlawful, disorderly, or otherwise objectionable.

Neither the NPRBA nor any of its employees or agents shall be liable for any damages that may be sustained through the exercise of such right.

- The security deposit will be kept for a maximum of one week until the Facility is inspected to ensure there is no damage. In the event of damage to the Park's flora (plant), structure and facilities, the security fee would be used for replacing or repairing these resources.
- The activity should be booked **one (1) month** in advance.
- Permission for the use of the Botanical Gardens is non transferable to another day or entity.
- Permission is not given for **EXCLUSIVE** use of the Botanical Gardens. It is expected that your activities would be conducted in a manner respectful of other users not connected with your activity.
- There can be **NO** alteration to the flora (plant), structure or facilities.
- Materials considered hazardous, dangerous, and flammable or of an explosive character should not be brought to or kept on the premises.
- The Client is responsible for the removal and disposal of **ALL** litter generated from the use of the Facility. In the event the Client fails to comply with regard to litter clean-up and removal, the NPRBA reserves the right to affect such clean-up and request payment from the Client for expenses incurred.
- All beverages **MUST** be served in paper cups.
- Pets are not allowed in the Botanical Gardens.
- Smoking is prohibited at the Botanical Gardens.
- **NO** loud music is allowed.
- The bridal party and guests for wedding ceremonies and receptions shall be no more than **seventy-five (75) persons** for any one occasion.
- The Client is allowed to have **two (2) vehicles** in the Botanical Gardens for the transportation of persons/guest.
- The signed Agreement and **fifty percent (50%)** of rental fees are due at the time of booking. Remaining payment must be made **ten (10) working days** before the due date, unless other arrangements have been made at the discretion of the National Parks Authority.
- If the event is cancelled **seven (7) days** before the scheduled activity date, a cancellation fee of **twenty-five percent (25%)** of the Facility Use Fee will be charged.

- **ALL** items brought to the Botanical Gardens must be removed before closing time unless other arrangements have been made at the discretion of the NPRBA.
- Please note that **NO** entrance or parking fee can be charged in connection with the activity.

Please check with the supervisory staff at the Botanical Gardens to identify the specific location to be used and for any other information relating to the use of the Garden.

I \_\_\_\_\_ agree to the conditions specified above on behalf of

( \_\_\_\_\_ )

(Client)

\_\_\_\_\_  
Director of National Parks Authority

Date: