



SCHOOL VISIT REQUEST FORM FOR NATIONAL PARKS AUTHORITY MANAGED SITES

CONDITIONS:

- *The School must accept full responsibility and liability for the safety of persons while at the site.*
- *The school visit request form should be completed and returned to the National Parks Authority at least two weeks prior to the requested visit.*
- *Various sites will have different carrying capacities as regards to numbers; consequently National Parks Authority will indicate the maximum number that can be accommodated at a particular site.*
- *You **MUST** accept liability for all damage to the facilities and other resources arising out of the site usage by your activity.*
- *Permission for the use of site is non transferable to another day or entity.*
- *Use of the site is required to confirm with **ALL** site rules and posted sign.*
- *It is **EXPECTED** that your visit will be conducted in a manner that will be respectful of other site users not connected with your visit.*
- *Permission is not given for exclusive use of the site.*
- *The National Parks Authority will **NOT** be legally liable for any incidents that may arise out of site usage that is associated with your activity.*
- *It is possible that should there be other site bookings or particular site circumstances a school may be asked to re-schedule to another day or site when National Parks responds to a submitted request.*
- *The National Parks Authority may not be in a position to provide a guide.*
- *Request can only be process if information is filled out as stipulated on the form.*
- *It is expected that visits to sites/parks will confirm to all site specific guidelines and management requirements.*
- *On arrival at the site it is expected that the person responsible for the group, will first check in at the Site office/reception.*

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PART A

Name of school/club/organization _____

Name of organizer/teacher/advisor_____

Mailing address_____

Tel: (fixed line) _____ (mobile)_____ Fax:_____

Email: _____

PART B

Proposed date of visit: _____ Time: _____ a.m/p.m to _____ a.m/p.m

Name of Park/reserve applied for_____

Number of students (maximum)_____

Number of staff (maximum.....)_____

Number of parents (maximum).....)_____

Objectives of visiting the Site;_____

How can this trip benefit classroom/mission of the organization?_____

Part C

Do you intend to do any special project? Yes /No

If yes, give details:

The National Parks, Rivers and Beaches Authority provides a variety of Facilities at their sites, some of the main facilities are listed below please indicate by ticking in the box provided if you would require the use of any such facilities (**NB: THIS IS A PAID SERVICE**), please contact the National Parks Authority for prices and bookings.

- Gazebos Fire Pits Day Units

Date Received: _____

Signed by: _____

FOR NPA USE ONLY

Permission Granted: _____

Alternative Date/Site: _____

Signed by: _____

Date: _____

Additional special condition applicable:_____